

# Guidelines and Protocols

## Senior Youth Ministry Song Submission

**Deadline for submission to the General Conference: September 30, 2023**

*Young people are to write the song and send a simple audio. Kindly send the lyrics—and if available, the chords and scores—in a Word/PDF document. Audio as a MP3 file.*

### Please pay attention to all the legal implications

1. The Production will belong to the General Conference
2. The Composer shall be credited.
3. There will be no monetary compensation.
4. Original work: all work must be original and should not infringe on the copyrights of others. If any work is used that is not your original work, you must show proof that permission has been obtained.
5. Intellectual Property Ownership of all submitted songs must be transferred solely to the General Conference. Submitter will release all ownership to the General Conference.
6. The composer must sign the Terms and Conditions document.
7. Guidelines:
  - a) Language: The song should be written in English and translated to a local language of your choice. Submit English and non-English versions.
  - b) Disqualification: Any song that infringes on any work that is not owned by the composer/writer, and to whom specific permission was not given, will be disqualified.
  - c) Words (and notes and scores, if available) must be submitted in a Word or PDF file. Audio: MP3
  - d) Submission Process: All persons submitting songs must send the song directly to their local Division (i.e., the division that represents the area where you reside). The divisions will determine their own process of selecting the song that will be sent to the General Conference.
  - e) All songs must be received in our office **no later than September 30, 2023**. Those interested in composing the youth song should contact their local division to confirm the local deadline dates, as they will be earlier than 9/30/2023.
  - f) Acceptance of submitted work: submission does not guarantee that the work will be accepted as a part of the final “work” (songbook). The General Conference reserves the right to accept or decline a submitted song.
  - g) Songs will be selected by a special selection team. Please use the guideline below when writing your songs:

- Consider language that includes students in Public Campuses (PCM), Ambassadors/Teens and Young Adults.
- Consider Structure and Flow
  - Stanzas
  - Chorus
  - Add a bridge if you like.
- Communicate:
  - Discipleship
  - The goal of AYM
  - AYM Mission
  - AYM Motto
  - AYM Aim
  - Staying true to Bible
  - Loving one another
  - Unity in Diversity

**AYM Goal** – In the quest for discipleship, the goal of AYM should be to bring all youth to a saving relationship with Christ, build them up in His Word to reflect a Christ-like character, train them how to serve the church and communities using their spiritual gifts, and send them out to reach the communities in the power of the Holy Spirit.

**AYM Mission** — To lead young people into a saving relationship with Jesus Christ and help them embrace His call to discipleship.

**AYM Motto** — The love of Christ compels us.

**AYM Aim** — The Advent Message to all the world in my generation.

8. Age and Consent: Consent form must be signed by a parent or legal guardian for any person under the age of 18 (minor).
9. Dispute Resolution: As outlined in the Terms and Conditions document.

*Divisions to set their own deadlines to meet the GC deadline and reward individuals who whose material they will send to the GC for final consideration.*

# Terms and Conditions

## Senior Youth Ministry Song Submission

Please read these terms and conditions carefully before submitting your song. By submitting your song, you agree to comply with and be bound by the following terms and conditions:

1. Eligibility: The song submission is open to individuals who are 18 years of age or older, or who have obtained the necessary consent from their legal guardian.
2. Song Submission:
  - 2.1. You represent and warrant that you are the original creator of the submitted song or have obtained all necessary rights and permissions.
  - 2.2. By submitting your song, you hereby transfer and assign all rights, titles, and interests, including copyright ownership, to the General Conference Corporation of Seventh-day Adventists (the "General Conference").
  - 2.3. You acknowledge that the General Conference shall have the exclusive right to use, reproduce, distribute, publicly perform, and display the song for any purpose, including but not limited to promotional activities, online platforms, social media, and live events.
  - 2.4. The General Conference agrees to provide proper attribution to you as the creator of the song whenever the song is used, to the extent practicable and in accordance with industry standards.
3. Intellectual Property:
  - 3.1. You warrant that the song does not infringe upon the intellectual property rights of any third party.
  - 3.2. You shall indemnify and hold harmless the General Conference from any claims, damages, or liabilities arising from the use of the song, including any infringement claims by third parties.
4. Privacy and Personal Information:
  - 4.1. By submitting your song, you consent to the collection, storage, and usage of your personal information provided in the submission form for the purpose of song evaluation and related activities.
  - 4.2. Your personal information will be treated confidentially and will not be shared with third parties without your explicit consent, except where required by law.
5. Disqualification:
  - 5.1. The General Conference reserves the right to disqualify any song submission that violates these terms and conditions or fails to comply with the submission requirements.
  - 5.2. The General Conference reserves the right to disqualify any song submission at its sole discretion, without providing any reasons or explanations.

6. Governing Law and Jurisdiction:

6.1. These terms and conditions shall be governed by and construed in accordance with the laws of the State of Maryland without regard to the conflict of law principles.

6.2. Any disputes arising from or relating to these terms and conditions shall be subject to the General Conference dispute resolution process.

7. Modifications and Termination:

7.1. The General Conference reserves the right to modify, suspend, or terminate the song submission process, in whole or in part, at any time and without prior notice.

7.2. The General Conference shall not be liable to you or any third party for any modifications, suspensions, or terminations of the song submission process.

By signing below, I acknowledge that I have read, understood, and agree to be bound by these terms and conditions.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Email Address: \_\_\_\_\_

If the submitter is under 18 years of age, the parent or legal guardian must also sign below:

Parent/Legal Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_