

BOOTH EXHIBITOR REGISTRATION FORM

July 31-August 4, 2018 | Kassel, Germany

Organization: _____

<input type="checkbox"/> National Account	<input type="checkbox"/> GC Department	<input type="checkbox"/> Non-Affiliated
<input type="checkbox"/> Member of ASI	<input type="checkbox"/> Listed in Seventh-day Adventist Yearbook	<input type="checkbox"/> Other

Street Address: _____

City/Town: _____ Province/Territory: _____

Postal Code: _____ Country: _____

Telephone: _____ Fax: _____

Main Contact (person who will be on site at the GYLC):

First Name: _____ Last Name: _____

E-mail Address: _____ Phone: _____

Name of second person to work at booth (must be a registered attendee):

First Name: _____ Last Name: _____

Please indicate which hotel you will be staying at while in Kassel, Germany (optional):

Hotel Name: _____

Check-in date: _____ Check-out date: _____

Exhibitor Booth:

€435 (Euro) 19% VAT is included.

All booth exhibitors must register for the event through their Division office. All other services related to the event booth are the responsibility of each exhibitor. If you would like to have items not included in the basic booth exhibitor’s package please indicate this on your registration.

The Kassel Convention center is willing to store your items for you between July 24 and July 31. Each exhibitor is responsible for getting their items to and from the convention center. The General Conference is not accepting any liability for any item lost, misplaced, stolen, damaged, etc.

Please note that the German Government imposes a 7% VAT on books sold. For general booth information please email: Mandersonm@gc.adventist.org. For Germany related questions please send your email to: bert.seefeldt@adventisten.de

By signing below, you agree to abide by the Guidelines as set forth to govern this event.

Print name

Signature

Print name

Signature

Exhibitors must submit this registration form with payment prior to June 27, 2018. **Refunds for cancellation of booth space are fully refundable up to July 4, 2018.** Payments are non-refundable after July 4, 2018. Receipts for payment will be provided at set up/registration on site.

By signing this document, you agree to abide by the Guidelines as set forth to govern this event.

Print name

Signature

Print name

Signature

GYLC Office Use Only:

Booth # : _____	Organization: _____	Date Received: _____
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GUIDELINES

***We reserve the right to change these guidelines as circumstances may dictate.*

1. The Exhibit Committee, in consultation with General Conference Youth Ministries administration, has the sole right to determine the eligibility of exhibitor and product for inclusion in the Facilities during the Event. However, Divisions will be consulted as is deemed necessary.
2. The mission, values and practices of the Seventh-day Adventist exhibitors should at all times support and promote the unity and mission of the Seventh-day Adventist Church. Non-Seventh-day Adventist exhibitor's products and services should not be in conflict with the values and mission of the Seventh-day Adventist Church.
3. All measurements and layouts shown on the floor plan are as accurate as possible. The Exhibit Committee reserves the right to relocate an area of the exhibit hall or reconfigure the exhibition floor plan for the benefit of the Exhibitor, or for the betterment of the Exhibition on the whole, as may be deemed necessary.
4. Failure to occupy contracted space does not relieve the Exhibitor from its financial obligations to the Sub-Licenser. The set-up of the Exhibitor's booth must adhere to the published schedule. The Exhibit Committee may, at Exhibitor's expense and risk, set up any display delivered to the exhibition floor and not under construction 2 hours prior to the exhibition opening.
5. The General Conference is not liable for any damages or liability of any kind for any damage or injury to persons or property during the term of the exhibition from any cause whatsoever by reason of use, occupation and enjoyment of the exhibit space by exhibitor. It is advised that each exhibitor insure the equipment in their booth. If using a contractor to setup your exhibit other than the same as GC, it is necessary to have an EAC form (Exhibitor's appointed contractor) completed along with an attached insurance certificate (COI) submitted and approved by the Sub-Licenser before any construction of a Booth or occupying the designated space.
6. **Booth:** A booth is defined as an exhibit with one or more standard (4m x 3m) units in a straight line.
7. The exhibit/display (including products, signs and structure) and personnel are limited to the confines of the floor space purchased. Booth personnel and products may not be in any aisle.
8. All surfaces visible to the attendees must be finished and decorated before the scheduled opening of the exhibition.
9. All displays must be fireproof and conform to Federal, State and Local codes and rules. All wiring (including products, if activated) must meet industry safety codes.
10. All signs must be professionally lettered and in keeping with the professional atmosphere of the show. Signs are limited to the booth area.
11. Booths may be occupied 30 minutes prior to opening. Exhibitors will not be permitted in the exhibit hall during non-show hours. Children 15 or under are not allowed in the exhibit hall during setup or disassembling of exhibits.
12. Exhibitors are liable for accidents and/or property damage caused by the actions of their employees, contractors and /or agents.
13. Exhibitors should be on hand to supervise the set-up and dismantling of equipment and other items of high value. Small items of value should be removed to an appropriate locked enclosure during hours when exhibits are not closely supervised by exhibitor's personnel. It is recommended that notebook computers be attached to the exhibit during exhibit hours.
14. Audio/Visual equipment and presentations are permitted as long as they do not interfere with the activities of other exhibitors.
15. Amplifiers and performing stages are permitted only in designated areas with a decibel level limit of 80 dB.
16. **Food and Beverage:** Exhibitors are **not allowed to sell or dispense any food or beverage at any time during the 2018 Global Youth Leaders Conference.**
17. **Security:** The exhibit hall is to be locked during non-exhibition hours with 24-hour perimeter security. The supplying of security does not imply an assumption of liability for exhibitor's property.
18. **Sales of products:** To help us stay focus on the event please limit the sales of your items to youth and youth leadership ministry resources. The German Government imposes a 7% VAT on books sold.
19. **Subletting of Space:** Exhibitors may not assign, sublet, or apportion the whole or any part of the space allotted to them. Only the materials approved for the operation of the exhibit are to be distributed.

Signature: _____










Signature: _____

IMPACT GERMANY 2018 | BOOTH ITEMS | ALL PRICES ARE IN EURO

ITEM NO.	ITEM/DESCRIPTION	PRICE € (EURO)	Pick your Items
	Basic exhibit booth package: €365 + €70 VAT (all prices are in Euro)		
24901	Table (2.00 m x 0.70 m) (choose only 1 table)	€10/50	
24900	Table (1.40 m x 0.50 m) (choose only 1 table)	€10/50	
24902	Table (.80 m x 0.80 m) (choose only 1 table)	€10/50	
24800	Upholstered chair (2 chairs)	€5/25 = €50	
24400	Recycle bin	€3.00/15.00	
25304	Power connection CEE 32 A / 400 volts	€140	
25175	Professional Wi-Fi access incl. internet for exhibitors	€110	
	OPTIONAL ITEMS		
25302	Power connection 16 A / 230 volts /3.6 kW incl. extension cable and triple connector Type H07RN-F	€110	
25303	Power connection CEE 16 A / 400 volts	€120	
25304	Power connection CEE 32 A / 400 volts	€140	
25305	Power connection CEE 63 A / 400 volts	€230	
25306	Power connection CEE 125 A / 400 volts	€300	
22752	Flat screen 70" (177 cm display diagonal) inc. stele and interface	€400 per day	
22753	Assembly and dismantling flat screen 70"	€45 per day	
25158	Standard Wi-Fi access incl. internet for exhibitors	€65	
25175	Professional Wi-Fi access incl. internet for exhibitors	€110	
25204	Telephone VoIP with cord	€60	
252011	Telephone VoIP cordless. Note: Limited quantity available.	€75	
25156	Network packet Internet connection for exhibitors	€135	
30006	Technical support (Sound, media and lighting engineering) Note: minimum deployment time of 5 hours.	€200.00/€40 per hour	
30035	Assembly technician. (minimum deployment time of 3 hours.)	€75.00 (25/hr.)	
30036	Dismantling technician. (min. deployment time of 3 hours.)	€75.00 (€25/hr.)	

Items below shows the combined and daily charge

24400	recycle bin		€3.00/15.00	
50153	Bar stool model Kuadra white		€16.50/82.50	
50152	Bar stool model Kuadra black		€16.50/82.50	
50150	Bar stool model Z black		€16.50/82.50	
23000	Flipchart incl. 10 sheets paper, 4 pens		€20/100	
23006	Holding device Orientation system DIN A3 horizontal		€11.30/56.50	
23005	Holding device Orientation system DIN A3 upright		€11.30/56.50	
24803	Club sofa black		€100/500	
24802	Club armchair black		€50/250	
24800	Upholstered chair		€5/25	
24804	Side table Glass surface		€50/250	

24902	Table (0.80 m x 0.80 m)		€7/35	
24900	Table (1.40 m x 0.50 m)		€7/35	
24901	Table (2.00 m x 0.70 m)		€7/35	
50206	Bar table Model Mono TIFFANY White square surface Stainless steel frame Dimensions 80x80x110 (LxBxH)		€42/210	
50207	Bridge-shaped bar table white Dimensions 230x75x110 (LxBxH)		€110/550	
50219	Bridge-shaped bar table white Dimensions 130x75x110 (LxBxH)		€100/500	
50202	Bar table with stretchy cover white Diameter of tabletop 80 cm		€33/165	
50201	Bar table Plastic white Diameter of tabletop 80 cm		€15/75	
24904	Bar table or bistro table Wood Diameter of tabletop 70 cm		€17/85	
50160	Exhibition partition wall Octanorm® / white Panel size: 990 mm x 2480 mm Measure: 1.00 x 2.50 m		€55/275	